



EXECUTIVE FLYERS A V I A T I O N

School Catalog January 2009

Bulletin for distribution to Veterans or Reservist Seeking Flight Instruction at Executive Flyers Aviation

Airport: Hanscom Field, Bedford, Mass (Airport Identifier: KBED)
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Approved by the Federal Aviation Administration under FAR Part 141.

Approved by the Department of Veterans Affairs (VA) to train veterans, service members and reservists under provisions of Title 38, U. S. Code.

Effective date: _____

“I certify this catalog is true and correct in content and in policy to the best of my knowledge”

BULLETIN 2009-1, issued January 2009

Signature of School Official: _____
Edward L. Keins, General Manager, Asst. Chief Instructor

Executive Flyers Aviation, Department of Veterans Affairs Course Catalog, January 2009
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Administrators and faculty:

Owner:	Rita Goulian
Chief Pilot:	Michael Goulian
General Manager:	Ed Keins
Assistant Chief Pilot:	Marc Nathanson
Instructors:	A list of current instructors is available at dispatch desk

Location:

Civil Air Terminal
Hanscom Field
200 Hanscom Drive
Bedford, MA 01730

Instructional Facilities:

Check-In: Please check in with our dispatcher when you arrive.
Student Area: Feel free to utilize student desk area for pre-flight, studying or post-flight work.
The Cessna Pilot Center computer, if unoccupied, may be used to study ground video courses.
The television/VHS may be used to view any of the videos in our flight training library at any time.
The G1000 computer simulator may be used if you have received prior instruction by one of our CFIs.
The precision flight controls simulator is available for dual instruction or solo use if you have been checked out.

FAA approved courses:

Private Pilot
Instrument Airplane
Commercial Pilot
Multi-Engine Airplane
Certified Flight Instructor
Certified Flight Instructor, Instrument
Certified Flight Instructor, Multi-Engine

Graduation Certificate Issued:

When you have completed the check ride with your designated flight examiner, you will receive a temporary airman certificate for the course. A permanent certificate will be issued by the Federal Aviation Administration and sent by mail.

Aircraft Inventory:

Type of Aircraft	Horsepower	Quantity	Leased/Owned
Cessna 172	160	4	Owned
Cessna 172S	180	10	Leased
Cessna 182	230	3	Leased
Piper Arrow	200	1	Owned
Beech Duchess	180 ea	1	Leased
Decathlon	180	1	Owned
Decathlon	180	1	Leased
Extra 300L	300	1	Leased

Instructional Schedule:

We offer flight training year round, every day of the year except for Christmas Day.

Hours:

We open at 7:30am and close between 6:00pm and 8:30pm depending upon daylight savings time. Evening hours run later during daylight savings time than during the winter. Night training flights may extend until 11:00pm.

Enrollment Policy:

Students may enroll at any time during the year. With one-on-one training with a Certified Flight Instructor, you may start your flight training at any time. U.S. Citizens must fill in a student application and have on file with us a copy of their U.S. Passport or birth certificate and government issued photo ID. Students must enroll in the commercial pilot program regardless of selected rating program, and have a current Second Class Medical.

Entrance Requirements for Courses:

All students must have a current Second Class Medical *plus*:

Private:	course not offered under program
Instrument:	Private Pilot Certificate
Commercial:	Private Pilot Certificate & Instrument Rating
Multi-Engine:	Private Pilot Certificate
Certified Flight Instructor:	Commercial Certificate
Certified Flight Instructor, Instrument:	Commercial Certificate & Instrument Rating
Certified Flight Instructor, Multi:	Commercial Certificate & Multi-Engine Rating

Credit Evaluation Policy:

Students with previous flight or ground training will be evaluated upon enrollment and given appropriate credit. Evaluation will be based upon a written exam, flight check or

both. Credit will be noted on an enrollment record and reported to the Department of Veterans Affairs.

Attendance Policy:

Students receiving educational assistance benefits under Title 38 or Title 10, U.S. Code, are required, by the State Approving Agency, to attend a minimum of 15 hours of actual flight instruction per quarter (defined as every 90-day period following the date training began), weather and personal health permitting.

A student failing to meet the minimum 15 hour flight instruction per quarter requirement will be placed on probation for the following 90-day period. If the student, during the probationary period, fails to fly the minimum 18 hours, his/her training will be interrupted and the Department of Veterans Affairs will be promptly notified. A student may be reenrolled only after evidence is shown that the conditions causing the unsatisfactory attendance have been rectified. A student may be reenrolled in a course only once.

Progress Policy:

As an approved Federal Aviation Administration Part 141 flight school, we are required to evaluate progress of our Part 141 students through scheduled Progress Checks. Progress Checks are administered by a designated Progress Check Instructor, other than the instructor assigned to the student, to give a non-biased evaluation of student progress. A student must pass a Progress Check to be able to continue in the course.

Conduct Policy:

The student at all times shall comply with the Federal Aviation Regulations (FAA) governed by the FAA and comply with all airport rules. Student shall also comply with Executive Flyers' Safety Practices and Procedures at all times. Instruction will be given in these regulations and rules on enrollment and appropriately from time to time thereafter. Constant or intentional violation of such rules or regulations will be grounds for dismissal.

The student shall at times, when on school premises, conduct him/herself in an orderly and considerate manner. Violation of this condition is just cause for dismissal.

Training Syllabus:

All Executive Flyers' students will receive a copy of the FAA approved training syllabus as required under Federal Aviation Regulation. Contact the Assistant Chief Flight Instructor immediately if the training syllabus has not been provided.

Payment and Refund Policy:

Executive Flyers does not have a registration fee to apply for flight instruction.

All flight and ground instruction is paid on the day of instruction. Payment can be made after your training is completed for the day.

If a student has paid for any flight instruction in advance, any unused portion of this payment will be refunded in full when requested, minus any unused flight bonus credits (if applicable).

Reimbursement to Veterans and Reservists:

The U.S. Department of Veterans Affairs reimburses a duly enrolled Veteran and eligible person for dual flight and ground training at the rate of 60 percent. The allowance is paid monthly by the Department of Veterans Affairs to the student based upon actual training received and certified to the Department of Veterans Affairs. No reimbursement is made for examination fees, books or other charges.

Flight Course Requirements and Maximum Fees:

Actual course charges are in relation to the specific aircraft flown by the enrollee. Total course charges cannot exceed the maximum total cost shown for the aircraft and flight instructor. See following pages for details information.

Record Keeping:

Progress records are kept on file on the Cessna Pilot Center computer at Executive Flyers Aviation and accessible to student at our office or via your (student's) home computer. Cessna maintains a central server with master records for all students.

Grading System:

Flight instruction is graded against a tolerance criteria specified in the master syllabus for each lesson. Each maneuver and lesson is graded as satisfactory or unsatisfactory. If any maneuver or lesson is unsatisfactory, additional flights are continued until proficiency is attained and satisfactory level is achieved.

Ground school computer-based training must be corrected to 100%. If any questions are answered wrong, the lesson is reviewed and student is required to answer similar questions again to prove he/she has grasped the subject material. The computer program reports wrong answers in the student's records for the instructor to review afterward.

Since all instruction is conducted one-on-one, students progress individually and there is no need for probationary or re-entrance period to achieve satisfactory performance for flights and ground school.

Authorized Aircraft and Hourly Rates

Rates are subject to change due to increases in fuel prices and other variable costs.

Instrument Rating:

Entrance requirements: Private Pilot Certificate, current Second Class medical

Aircraft:	Simulator	Cessna 172S	Cessna 182S
Aircraft Rate & FSC*:	\$45.00	\$156.00	\$192.00
Instructor Rate:	\$55.00	\$55.00	\$55.00
Dual Rate:	\$100.00	\$211.00	\$247.00

35 Hours dual flight time	\$247.00 =	\$8,645.00
10 Hours dual simulator	\$100.00 =	\$1,000.00
10 Hours ground instruction	\$55.00 =	\$550.00
TOTAL CHARGES		\$10,195.00

MAXIMUM VA REIMBURSEMENT COST (60%) = \$6,177.00

Hourly rate shown is the maximum rate for the most costly aircraft category. Other less expensive aircraft may be used and charges will be at the rate applicable for the specific aircraft used.

Additional costs not reimbursable by VA include:

- Cessna Pilot Center Computer-Based Instruction Kit
 - Supplies and Manuals
 - Written Exam Fee (locations available on field)
 - Designated Examiner's Fee \$375.00
- Costs of these items will vary depending upon the type selected.

Commercial Rating:

Entrance requirements: Private Pilot Certificate, Instr. Rating, current Second Class medical

Aircraft:	Arrow	Cessna 172	Cessna 172S	Cessna 182S
Aircraft Rate & FSC*:	\$162.00	\$140.00	\$156.00	\$192.00
Instructor Rate:	\$55.00	\$55.00	\$55.00	\$55.00
Dual Rate:	\$217.00	\$195.00	\$211.00	\$247.00

65 Hours solo flight time	\$192.00 =	\$12,480.00
55 Hours dual flight time	\$247.00 =	\$13,585.00
10 Hour ground instruction	\$55.00=	\$550.00
TOTAL CHARGES		\$26,615.00

MAXIMUM VA REIMBURSEMENT COST (60%): \$15,969.00

Hourly rate shown is the maximum rate for the most costly aircraft category. Other less expensive aircraft may be used and charges will be at the rate applicable for the specific aircraft used.

Additional costs not reimbursable by VA include:

- Cessna Pilot Center Computer-Based Instruction Kit
 - Written Exam Fee
 - Designated Examiner's Fee \$375.00
- Costs of these items will vary depending upon the type selected.

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Multi-Engine Rating:

Entrance requirements: Private Pilot Certificate, current Second Class medical

<u>Aircraft</u>	:	<u>Duchess</u>
Aircraft Rate & FSC*:		\$275.00
Instructor Rate:		\$55.00
Dual Rate:		\$330.00
15 Hours dual flight time	\$330.00 =	\$4,950.00
TOTAL CHARGES		\$4,950.00

MAXIMUM VA REIMBURSEMENT COST (60%): \$2,970.00

Hourly rate shown is the maximum rate for the most costly aircraft category. Other less expensive aircraft may be used and charges will be at the rate applicable for the specific aircraft used.

Additional costs not reimbursable by VA include:

Cessna Pilot Center Computer-Based Instruction Kit
Supplies and Manuals
Designated Examiner's Fee
Costs of these items will vary depending upon the type selected.

Certified Flight Instructor, Airplane:

Entrance requirements: Commercial Rating, current Second Class medical.

<u>Aircraft:</u>	<u>Arrow</u>
Aircraft Rate & FSC*:	\$162.00
Instructor Rate:	\$55.00
Dual Rate:	\$217.00
25 Hours dual flight time	\$217.00 = \$5,425.00
40 Hours ground time	\$55.00 = \$2,200.00
TOTAL CHARGES	\$7,625.00

MAXIMUM VA REIMBURSEMENT COST (60%): \$4,575.00

Hourly rate shown is the maximum rate for the most costly aircraft category. Other less expensive aircraft may be used and charges will be at the rate applicable for the specific aircraft used.

Additional costs not reimbursable by VA include:

Books and Manuals
Written Exams
Costs of these items will vary depending upon the type selected.

*Fuel Surcharge

Certified Flight Instructor, Instrument:

Entrance requirements: Commercial and Instrument Rating, current Second Class medical.

<u>Aircraft:</u>	<u>Cessna 172S</u>	
Aircraft Rate & FSC*:	\$156.00	
Instructor Rate:	\$55.00	
Dual Rate:	\$211.00	
15 Hours dual flight time	\$211.00 =	\$3,165.00
15 Hours ground time	\$55.00 =	\$825.00
TOTAL CHARGES		\$3,990.00

MAXIMUM VA REIMBURSEMENT COST (60%): \$2,394.00

Hourly rate shown is the maximum rate for the most costly aircraft category. Other less expensive aircraft may be used and charges will be at the rate applicable for the specific aircraft used.

Additional costs not reimbursable by VA include:

Books and Manuals
Supplies
Designated Examiner's Fee \$375.00
Written Exam
Costs of these items will vary depending upon the type selected.

Certified Flight Instructor, Multi-Engine:

Entrance requirements: Commercial Rating, Multi-Engine Rating, current Second Class medical.

<u>Aircraft:</u>	<u>Duchess</u>	
Aircraft Rate & FSC*:	\$275.00	
Instructor Rate:	\$55.00	
Dual Rate:	\$330.00	
25 Hours dual flight time	\$330.00 =	\$8,250.00
20 Hours ground time	\$55.00 =	\$1,100.00
TOTAL CHARGES		\$9,350.00

MAXIMUM VA REIMBURSEMENT COST (60%): \$5,610.00

Hourly rate shown is the maximum rate for the most costly aircraft category. Other less expensive aircraft may be used and charges will be at the rate applicable for the specific aircraft used.

Additional costs not reimbursable by VA include:

Books and Manuals
Supplies
Designated Examiner's Fee
Costs of these items will vary depending upon the type selected.

*Fuel Surcharge